

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

Special Meeting: January 9, 2013

Board Members Present: Amy Adkins, Sheryl Abercrombie, Andrea Cornuelle, Ellis Blanton, Anne Marie Brown, Carol Scherbak, Vicky Poplin

Board Members Absent: Rebecca Baker, Cybil Nielsen

ExOfficio Members: Ryan Halloran, Brian Judy, Vanessa Breeding

Guests: Charles Coulston, Charlie Kendell, Donna Hulse, Christina Gordley, Beth Jurek

AGENDA ITEM	DISCUSSION	ACTION
Call to order	Meeting called to order at 2:04pm	
Introductions	The board went around the room and did short introductions to the group for new attendees.	
Approval of Minutes – 12-6-2012	Ellis made a motion to approve the minutes; Anne Marie Brown seconded. Meeting minutes approved as written.	
Swearing in of Board Members	A notary from the Cabinet for Health and Family Services swore in Anne Marie Brown, completing the swearing in process for all board members.	
Budget Update	Charles Kendell, Christina Gordley and Beth Jurek were present to discuss the budget. Ms. Jurek referenced statute KRS211 848 p2, indicating that all funds collected could be used by the Cabinet as needed and therefore were no carryforward funds from prior years.	
Regulations Update	There were no other suggestions sent to Cybil for changes to the current Regulations before we change them over to the new board. The largest change to the current regulations will be changing the word “cabinet” to “board”. Andrea made a motion in 902 KAR 010, 020, 030, 040,070 and 080 to replace the word “Cabinet” with “Board”. Anne Marie seconded the motion. Motion passed. There was also discussion on changing the fees at the same time as transferring them over to the board from the cabinet. With such a significant change it may be more difficult. Mr. Halloran suggested we transfer the regulations with the necessary changes then make an amendment to change the licensure fees. The board agreed and will discuss at a later date.	

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Website Update	Deferred											
Space Update	<p>Sheryl has been in contact with Scott Aubrey regarding space options. Scott presented Sheryl with several options able to meet our needs. The potential sites were narrowed based upon ease of access to the interstate and proximity of restaurants. Sheryl and Vanessa visited these locations to gain an understanding of building features available in the Frankfort area.</p> <ol style="list-style-type: none"> 1) 1025 Capital Center Dr. (900-1,00 sq. ft) 2) 1024 Capital Center Dr. (~1,500 sq. ft.) 3) 1050 US 127 South (~3,000 sq. ft.) 4) 1047 US127 South (~2,500-3,000 sq. ft.) <p>Mr. Halloran advised that we find out if we need to file an RFP to obtain office space or if there is already an open RFP. Andrea made a motion to allow Mr. Halloran to determine if an RFP is needed before we move forward. Anne Marie seconded the motion. The motion passed.</p> <p>Sheryl and Vanessa also visited a surplus furniture location and were able to price out some furniture needs. Below is the list of items and prices found:</p> <p><u>Executive Director Office</u></p> <table data-bbox="436 1209 861 1339"> <tr> <td>Wooden desk</td> <td>\$795</td> </tr> <tr> <td>Sm round table</td> <td>\$295</td> </tr> <tr> <td>cradenza</td> <td>\$495</td> </tr> <tr> <td>Wooden lateral file</td> <td>\$200</td> </tr> </table> <p><u>Conference room</u></p> <table data-bbox="436 1437 892 1469"> <tr> <td>12 cloth rolling chairs*</td> <td>\$1,200</td> </tr> </table>	Wooden desk	\$795	Sm round table	\$295	cradenza	\$495	Wooden lateral file	\$200	12 cloth rolling chairs*	\$1,200	
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	<p><u>Kitchenette</u></p> <p>4 rolling/stacking chairs \$ 120</p> <p><u>Reception/clerical area</u></p> <p>L-desk \$750 5-lateral files \$875 2-vertical 5-drawer files \$310</p> <p>Total \$5,040</p> <p>* add \$1,200 to recover conference room chairs</p> <p><u>Items still needed</u></p> <p>conference room table sm. table for kitchenette 2-guest chairs for reception area sm occasional table for reception area ergonomic chair for executive director ergonomic chair for clerical position</p>	
Upcoming Board Vacancy	Cybil has sent her letter of resignation to the Governors office, effective May 1, 2013. Charles Coulston from the Ky Nuclear Medicine Society said they are working on some nominations and will submit those to the board in a few weeks. Amy will also make sure the Ky Society of Radiologic Technologists is aware of the vacancy.	
Board Member Training (as scheduled by Mr. Halloran)	Amy Bensenhaber will be doing the training on Open Meetings/Records. She was unavailable to attend our meeting today. Mr. Halloran will try and schedule her for our next meeting. The other training sessions will be scheduled at a later date.	
Future meetings	February 13, 2013	
Meeting adjourned	Adjourned at 4:30pm	