

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

January 8, 2014

10:00 am

January 8, 2014 Conference Suite A

10:00 am – 4:30 pm

Board Members Present: Sheryl Abercrombie, Amy Adkins, Anne Marie Brown, Andrea Cornuelle, Cynthia Knapp, Vicky Poplin Carol Scherbak

Board Members Absent: Ellis Blanton, Rebecca Baker

ExOfficio Members: Vanessa Breeding, Brian Judy

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 Minute	Meeting called to order at 11:42 AM	
Approval of December Minutes	2 Minutes	Andrea made a motion to approve the December meeting minutes. Anne Marie seconded. Sheryl called for a vote, motion passed.	
Committee Work Sessions	30-45 minutes	The committees broke out and reviewed information pertinent to each committee.	
Committee Reports	30 minutes	<u>Application Committee:</u> The application committee reviewed a total of 8 applications to review. The committee recommended approval of 5 of the applicants, 1 approval pending confirmation of JRCERT accredited program, denial of 1 applicant and requested the board make a recommendation on the final applicant. Those applications approved were: 1)Sherry Camenisch 2)Chad Warvel	

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		<p>3)Megan Hodge 4)Rashmika Patel 5) Chrissandra Measley 6) Courtney Walker</p> <p>The board discussed the final applicant. Andrea made a motion to deny the application, Amy seconded. Sheryl called for the vote, motion passed.</p> <p><u>Education Committee:</u> The committee reviewed an application for the limited license exam. The recommendation of the committee was to deny based on not meeting the requirements of KRS 311B (7). Cynthia seconded. Sheryl called for a vote, motion passed.</p> <p>The committee also mentioned an email that Vanessa received from the ARRT regarding our state requirements for PA's administering fluoroscopy. Vanessa replied to the email stating that PA's do not fall under our board's jurisdiction.</p> <p><u>Compliant/Violations Committee:</u> Case14.01 A- The committee reviewed a violation submitted by a radiation equipment inspector on a recent site visit to a physician owned practice. The inspector noted that the operators of the bone density equipment were not licensed to operate radiation equipment.</p>	

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		<p>A motion was made by the Complaint Committee to continue investigation. Andrea seconded. Sheryl called for a vote, motion passed.</p> <p>Case 14.01 B- The committee reviewed a violation submitted by a radiation equipment inspector on a recent site visit to a physician owned practice. The inspector noted that the operators of the bone density equipment were not licensed to operate radiation equipment. A motion was made by the Complaint Committee to continue investigation. Andrea seconded. Sheryl called for a vote, motion passed.</p> <p>Case 14.01 C- The committee reviewed a violation submitted by a radiation equipment inspector on a recent site visit to a physician owned practice. The inspector noted that the operators of the bone density equipment were not licensed to operate radiation equipment. A motion was made by the Complaint Committee to continue investigation. Andrea seconded. Sheryl called for a vote, motion passed.</p>	
<p>Executive Director Update</p> <p>Vanessa Breeding</p>	<p>15 Minutes</p>	<p><u>Budget Report</u></p> <p>-Fiscal Year 2013 ended with an estimated cash balance of \$43,300.96</p> <p>-Current 2014 YTD estimated cash balance is \$41,562.98</p>	

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		<p>-Minus Executive Director salary and fringe benefits is \$14,365.07</p> <p><u>Report:</u></p> <p>-In December, Vanessa processed 23 applications and had 268 renewals.</p> <p>-Vanessa spoke with the branch manager regarding the lack of administrative assistant help. Vanessa's previous administrative assistant has returned from maternity leave and the support has improved.</p> <p>-Vanessa attended the Executive Directors Meeting on December 12th at the board of social work in Frankfort. Most of the boards in attendance utilize ky.gov and most of them have positive feedback. There was discussion at the executive director meeting of asking a representative from ky.gov to one of their upcoming meetings to go over some issues and for discussion on items each board needs from ky.gov. The next executive director meeting will be February 18th at the Medical Licensure board in Louisville. There will be a representative from Libraries and Archives to speak on record retention, etc.</p> <p>-4 board members travel was submitted and they should have received their checks. Vanessa hasn't been able to</p>	

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		<p>submit the travel forms that were submitted last month due to the cabinet person who has to sign off on the forms has been out of the office. Vanessa reminded the board to bring their travel forms each month for submission. Cynthia made a motion to approve the boards travel expenses for January. Carol seconded. Board voted. Motion passed.</p> <p>-Marvin Barlow from CDP delivered the disc to Vanessa on December 13th. John Russ picked up the disc on December 18th. Vanessa has tried to contact John Russ but he has been out of the office. Vanessa will continue to contact him to follow up.</p>	<p>-Vanessa will continue to try to contact John Russ for a follow up to the data dump.</p>
<p>Update on Regulations Movement</p> <p>Brian Judy</p>	<p>5 Minutes</p>	<p>Brian presented the board with an email from the LRC with their recommended changes. The board reviewed their recommendations. Cynthia made a motion to accept the revisions requested by the LRC and submit the changes back to LRC. Carol seconded. Andrea called for a vote, motion passed.</p>	<p>Brian will make the changes to the regulations and re-submit to the LRC.</p>
<p>MOU and Meeting with Cabinet Personnel</p> <p>Brian Judy</p>	<p>15 minutes</p>	<p>Brian discussed the meeting that he and Vanessa attending with Public Health office. The discussion included the funds from 200-2014 YTD. The cabinet is not disputing the carry forward funds for 2013 and 2014 YTD in the amount of \$100,038.25. The funds from 2011 and 2012 in the amount of totals \$126,072.10. The cabinet agreed that</p>	<p>Sheryl delivered the letter to the Commissioner, Secretary and David Spenard.</p>

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		<p>they funds from 2011-2014 belongs to the operators program. The cabinet questioned the rationale for seeking funds back to 2011; Brian explained that the board felt it was fair and reasonable to request the funds back to when eMars became effective. The board reviewed and revised a letter that Sheryl drafted to the Commissioner of Public Health and the Secretary in regards to our concerns for the funds available to the board for the operator program. Andrea made a motion to approve the letter as written and deliver to the Commissioner and the Secretary. Cynthia seconded. Sheryl called for a vote, motion passed.</p>	
<p>Public Hearing Date for Filed Regulations</p> <p>Brian Judy Date set for January 31, 2014 Conference Suites A & B</p>	5 minutes		
<p>Complete Regulation Review by Board Members</p>	60 Minutes	<p>The board reviewed regulations for revisions.</p>	
<p>Future meetings</p>		<p>February 12th- Conference Suite A available from 10:00 am – 4:30 pm March 12th- DCLC Room A available from 10:00 am – 4:30 pm April 9th- DCLC Room A available from 10:00 am – 4:30 pm</p>	
<p>Meeting adjourned</p>		<p>Carol made a motion to adjourn the meeting. Vicky seconded. Board voted. Motion passed. Adjourned at 5:12 PM</p>	