

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY
July 8, 2015
Minutes

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Carol Scherbak, Betty Brown, Amy Adkins, Steve Wells, and Cynthia Knapp

Board Members Absent: Anne Marie Brown

ExOfficio Members: Vanessa Breeding and Brian Judy

Guests: Ellis Blanton, Doyle Decker and Karen Sanders

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute	Meeting was called to order at 1:12 p.m.	
Approval of June Minutes	2 minutes		A motion was made by Steve Wells to approve the June 10, 2015 minutes as amended. Seconded by Carol Scherbak, motion passed.
Approval of Board Travel and per diem	1 minute		A motion was made Carol Scherbak to approve payment of travel and per diem expenses. Seconded by Cynthia Knapp, motion passed.
Review of Office Personnel Time Records	3 minutes	Records were distributed for review.	
Committee Work Sessions	30 minutes		
Committee Reports	20 minutes	<u>Education Committee:</u> No activity. <u>Complaint/Violation Committee:</u> 14.02- Recommend Closure. 14.11- Recommend Closure. 15.01-Ongoing <u>Applications Committee:</u> No activity. <u>Communications Committee:</u> Andrea would like to update pictures on the website. <u>Regulations Revision Committee:</u> a. Review Statements of Consideration for approval	A motion was made by Betty Brown to second the Complaints/Violations Committee's recommendations, motion passed.

AGENDA ITEM	Time	DISCUSSION	Action
Old Business	15 minutes	<p><u>APRN</u>: Reviewed letter that will be sent to the Kentucky Board of Nursing.</p> <p><u>New Board Member Training</u>:</p> <p><u>Office Issues</u>:</p> <ul style="list-style-type: none"> a. <u>Employee Job Description</u> b. <u>Computer system delays and updates</u> c. <u>SOP's</u> d. <u>Mail/ CE Processing Status</u> 	
New Business	5 minutes	<u>Other?</u>	
Executive Director Update Vanessa Breeding	15 minutes	<p><u>License Update</u>:</p> <p>June New -61 ISC—5 Exams-14 Renewals -114 Online Renewals-199 Total Renewals 313</p> <p>Total Deposit \$19,329.00</p> <hr/> <p><u>Related legislative activity</u>: Nothing to report.</p> <p><u>Regulation Hearing</u>:</p> <p><u>Other</u>: Ms. Breeding gave notice of her retirement on August 1, 2015.</p>	
Future meetings		<p>August 12, 2015</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 42 Fountain Place, Frankfort</i></p>	
Meeting adjourned		Meeting adjourned at 3:14 p.m.	

AGENDA ITEM	Time	DISCUSSION	Action

Electronic Attachments:

Documentation of License Processed: New, Renewal, Late, Follow-up

Documentation of Budget

SOP's

Front Office Employee Job Description