

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

May 8, 2013

1:30 P.M.

Board Members Present: Amy Adkins, Andrea Cornuelle, Ellis Blanton, Vicky Poplin, Carol Scherbak, Rebecca Baker, Sheryl Abercrombie
Board Members Absent: Anne Marie Brown
ExOfficio Members: Vanessa Breeding,
Guests: Cynthia Knapp, Michelle Driskell, Jeff Fredricks

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 Minute	13:40	
Approval of March Minutes	2 Minutes	Andrea made note of a typo on page 2 under Regulation Review by Board Members. Andrea made a motion to approve the minutes with amendment. Ellis seconded. Meeting minutes approved as written.	Amy will amend the April minutes.
Budget Update	5Minutes	Kara was unable to attend the meeting today. She will send a budget update electronically.	Sheryl to send out the budget update electronically after receiving from Kara.
Memorandum of Agreement Update	10 Minutes	Sheryl has been working with Brian to develop a Memorandum of Agreement with the cabinet. Sheryl has sent some revisions back to Brian and will update the board on the agreement at our next board meeting.	Sheryl and Brian will work on finalizing the Memorandum of Agreements.
IT/Communications Update	15 Minutes	Requirements for a new website (gathered high requirements) are estimated at \$266,175.00 which does not include gathering the information from CDP. They are not sure if CDP is even willing to bring the code over. The price for that service is currently unknown. The estimated cost includes a new system, coding, and designing the application. If CDP will release the	

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		<p>code there will be a increase in the estimated cost. There will be a monthly fee for the server and any change in the website will be a separate charge. Sheryl asked if the cost had to be paid in a lump sum or if we could pay over a period of time. Paula Hawkins is the Executive Director for IT and she would be able to determine if we could pay in payments. Once everything is implemented, we could have administrative rights so we could modify items such as adding monthly board minutes, etc. Other changes to the applications, server etc. would be at a cost starting approximately \$200.00. Michelle Driskell and Jeff Fredricks provided the board with a copy of the estimate broken down by line item for review. They also provided the board with a Statement of Work Application.</p>	
Personnel Update	10 Minutes	<p>Ellis made a motion to move into a closed session. Andrea seconded. Motion carried.</p> <p>Ellis made a motion to move back into open session. Carol seconded. Motion carried.</p> <p>Amy made a motion to give Sheryl the authority to take action to secure an Executive Director based on discussions in closed session. Andrea seconded. Motion carried.</p>	

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Regulation Review by Board Members	60 Minutes	<p>The board reviewed the current regulations for changes. The regulations reviewed in today's meeting were 201 KAR 46:030.</p> <p>In order to finish the regulations, Sheryl suggested we either start earlier on our next meeting date or we have a special meeting before the next meeting to complete the regulations. The group decided that we would begin at 9:00 am on June 12th. Sheryl will send out an email to the board members. Amy suggested that we split up the remaining regulations and make corrections in line with the already edited regulations. Carol will work on editing 201 KAR 46:040, Amy will work on 201 KAR 46:070, Andrea will work on 201 KAR 46:081, Sheryl will work on 201 KAR 46:____ Complaint Process and Administrative Hearings and Vanessa will look over the forms.</p>	<p>Carol will work on editing 201 KAR 46:040, Amy will work on 201 KAR 46:070, Andrea will work on 201 KAR 46:081, Sheryl will work on 201 KAR 46:____ Complaint Process and Administrative Hearings and Vanessa will look over the forms.</p>
Future meetings		June 12 ,2013 9:00 a.m.	
Meeting adjourned		17:15	