

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

May 14, 2014

1:00 pm

May 14, 2014 DCLC Room A (Third Floor)

1:00 pm – 4:30 pm

Board Members Present: Sheryl Abercrombie, Amy Adkins, Ellis Blanton, Cynthia Knapp, Carol Scherbak, Vicky Poplin, Rebecca Baker

Board Members Absent: Andrea Cornuelle, Anne Marie Brown

ExOfficio Members: Vanessa Breeding, Brian Judy

Guests: See Sign in Sheet

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 Minute	Sheryl called the meeting to order at 1:23 PM	
Approval of April Minutes	5 Minutes	Cynthia made a motion to approve the minutes as amended. Carol seconded. Sheryl called for a vote. Motion passed.	
Regulations Committee Update	5 Minutes	Continuing to review regulations for revisions.	
Approval of Board Travel and per diem	1 minute	Carol made a motion to approve board travel and per diem. Rebecca seconded. Sheryl called for a vote. Motion passed.	
St. Catharine College	TBD	-Kentucky 14 th District Senator Jimmy Higdon spoke on behalf of St. Catharine College students -Kentucky 24 th District Representative Terry Mills spoke on behalf of St. Catharine College students -Kayla Hazelip a St. Catharine student spoke as the class representative.	
St Catharine College Attorney Jim Newberry	TBD	Jim Newberry, St. Catharine College attorney spoke on behalf of the college	

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		<p>Amy made a motion that the board has been previously advised of proposed litigation to be filed against it related to the licensing of students graduating from St. Catharine College in May 2014. Therefore, pursuant to KRS 61.810(1)(c), I move for the board to go into executive sessions to discuss this matter. Rebecca seconded. Sheryl called for a vote. Motion passed. (Ellis Blanton and Carol Scherbak recused themselves from the executive session)</p> <p>Amy made a motion to move from executive session back to open session. Cynthia seconded. Sheryl called for a vote. Motion passed.</p> <p>Sheryl then reviewed the information that had been presented by the various individuals that spoke previously.</p> <p>No further action was taken.</p>	
Committee Work Sessions	30-45 Min		

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Committee Reports	30 minutes	<p><u>Education Committee:</u> No Report</p> <p><u>Applications Committee:</u> The committee reviewed 4 applications for a limited license exam. The committee made a motion to accept the applications. Amy seconded. Sheryl called for a vote. Motion passed. Shay Riggs, Lori Owens, Vickie Williams and Laura Bergeson’s applications will be approved.</p> <p>The committee reviewed an application for a general license. The applicant’s license had expired less than 1 year ago. The committee recommended the applicant could reapply with the full application fee. Amy seconded. Sheryl called for a vote. Motion passed.</p> <p><u>Violations/Complaint Committee:</u> 13.01 A- Ongoing Investigation 13.01 B- Ongoing Investigation 13.01 C- Ongoing Investigation 13.02- Ongoing Investigation 13.03- Ongoing Investigation 13.04- Ongoing Investigation 14.01 A-Ongoing Investigation. 14.01 B- Ongoing Investigation. 14.01 C- Ongoing Investigation. 14.02- Ongoing Investigation 14.03 A- Closed 14.03 B- Closed 14.03 C- Closed</p>	

AGENDA ITEM	Time	DISCUSSION	Action
		<p> 14.04 A- Ongoing Investigation 14.04 B- Ongoing Investigation 14.04 C- Ongoing Investigation 14.05 A- Ongoing Investigation 14.05 B- Ongoing Investigation 14.05 C- Ongoing Investigation 14.05 D- Ongoing Investigation 14.06- Ongoing Investigation 14.07 A- Ongoing Investigation 14.07 B- Ongoing Investigation 14.07 C- Ongoing Investigation 14.08- Ongoing Investigation 14.09- Ongoing Investigation 14.10- Ongoing Investigation </p> <p> Communications Committee: Amy will put together an email to send out to licensees regarding the new website when it is live. </p>	
<p> Executive Director Update Vanessa Breeding </p>	<p>15 Minutes</p>	<p> Budget Report -FY 13 ended with an estimated cash balance of \$43,300.96 -Current YTD estimated cash balance is \$76,000.02 </p> <p> Sheryl reported that she received a letter from Beth Jurek from the Office of Policy and Budget in response to our letter regarding historical year-end balances. The cabinet will begin a transfer of the FY 13 funds in the sum of \$69,018.00 by no later than May 15, 2014. In regards to FY 14, \$79,000 will be transferred with the FY13 </p>	

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		<p>funds with the remaining balance of the account transferred at year end.</p> <p>April 2014 New Applications- 95 Renewals- 336 ISC- 6</p> <p>-Sheryl and Vanessa have acquired our new office space. The office will be located at 42 Fountain Place by the convention center. –</p> <p>The CDP will not be renewing the contract for the radiation operators system. The contract will end on June 30, 2014. Ellis made a motion to provide necessary funds to support CDP processes until Ky.gov system is completely set up. Cynthia seconded. Sheryl called for a vote. Motion passed.</p>	
Updates from Board Attorney (Brian Judy)	5-15 Minutes	No Report	
Future meetings		<p>June 11th- DCLC Room A available from 1:00 pm – 4:30 pm</p> <p>July 9th - New office, 42 Fountain Place, Frankfort 1:00 pm-4:30 pm</p>	
Meeting adjourned		Carol made a motion to adjourn. Cynthia seconded. Sheryl called for a vote. Motion passed. Adjourned at 5:00 PM	