

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

March 9, 2016

1:00 pm

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Carol Scherbak, Cynthia Knapp, Betty Brown, Amy Adkins, Steve Wells, Jacob Hack

Board Members Absent: Acena Beck

ExOfficio Members: Brian Judy, Elizabeth Morgan

Guests: Doyle Decker

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute		Meeting was called to order at 1:05pm
Approval of February Minutes	2 minutes		A motion to approve the February minutes was made by Amy Adkins. Steve Wells seconded motion. Motion passed. A motion was made to approve the Special Meeting minutes by Andrea Cornuelle. Jacob Hack seconded motion. Motion passed
Approval of Board Travel and per diem	1 minute		Cynthia Knapp made a motion to approve Board travel and per diem pay. Steve Wells seconded motion. Motion passed.
Review of Office Personnel Time Records	3 minutes	Time records were reviewed by Board Chair. No concerns.	
Committee Work Sessions			
Committee Reports	20 minutes	<u>Education Committee:</u> no report <u>Complaint/Violation Committee:</u> 15.01: ongoing 15.02: ongoing 15.03: ongoing 16.01: ongoing 16.02: ongoing 16.03: ongoing 16.05: ongoing 16.06: ongoing	Recommendation was made by the committee to dismiss complaint 16.04 and send a letter to both the licensee and the complainant. Cynthia Knapp seconded recommendation. Recommendation approved.

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		<p><u>Applications Committee:</u> -Applicant with charges. Provided additional information.</p> <p><u>Communications Committee:</u></p> <ul style="list-style-type: none"> a. Newsletter: Edit current version to include information on upcoming Board member vacancies. Discussion about possibly sending out newsletters on a quarterly basis. <p><u>Regulations Revision Committee:</u></p> <ul style="list-style-type: none"> a. Update on change to regulations 	<p>Recommendations were made by Cynthia Knapp to obtain additional information from applicant with prior charges on criminal background check and deny request for extension of temporary LXMO license holder. Steve Wells seconded. Recommendations approved</p> <p>Recommendation was made by Carol Scherbak to send March Newsletter after edits to licensees and post on the website and move to a quarterly newsletter. Andrea Cornuelle seconded. Recommendation approved.</p> <p>Recommendation was made by Carol Scherbak to withdraw amendments to 201 KAR 46:020 and 201 KAR 46:070. Amy Adkins seconded. Recommendation approved.</p>
Old Business	15 minutes	<p><u>Office Issues:</u></p> <ul style="list-style-type: none"> a. Update renewal attestation statements b. Review of discipline codes and function with regards to renewal c. FAQ list <p><u>Other:</u></p> <ul style="list-style-type: none"> a. Board Member absences 	<p>Executive Director continues to work with Kentucky Interactive to update the renewal statements and the additional discipline codes. FAQ list continues to grow.</p> <p>Acena Beck is resigning from her board position due to time constraints of her work. An official resignation has not been received yet.</p>
Executive Director Update	5 minutes	<p><u>License Update:</u></p> <ul style="list-style-type: none"> a. New: 20 b. Renewal: 245 c. ISC: 0 d. New Provisional: 1 e. Late: 1 f. Follow-up to late license submissions: The individual that renewed late was not working in the field. 	

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		<p><u>Related legislative activity:</u> The Board Chair gave an update to the board regarding HB296. The chair met with one of the Representatives that sponsored the bill and has spoken with another sponsor.</p> <p><u>Budget:</u> A report was given of all expenditures and revenues through February 2016.</p> <ul style="list-style-type: none"> a.Revenues b.Expenditures c.YTD Balance d. Outstanding Bills <p><u>Other:</u></p> <ul style="list-style-type: none"> a. SOP- General license with preceding temporary license 	<p>Carol Scherbak made a motion that the board not send a representative to the senate committee meeting with a statement regarding HB296. Cynthia Knapp seconded motion. Motion passed.</p> <p>Andrea Cornuelle made a motion to send a letter to the sponsors of the bill indicating the Board will not take a position on the bill. Carol Scherbak seconded motion. Motion passed.</p> <p>Executive Director gave update on the discrepancy related to amount of rent. The rent previously had been divided into two categories on the report: Rent and Electricity. The rent/electricity bill has not increased.</p> <p>For general temporary license holders to obtain their full license, they will need to submit an initial application, including a background check completed within 6 months and other supporting documents along with proof of certification through ARRT or NMTCB. No fee will be collected and the expiration date will change to the last day of the birth month of the individual.</p>
New Business			
Future meetings		<p>April 13, 2016</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 42 Fountain Place, Frankfort</i></p>	
Meeting adjourned			<p>Motion to adjourn was made by Andrea Cornuelle. Seconded by Betty Brown. Meeting adjourned at 3:20pm.</p>

