KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY
September 11, 2013
10:00 am

Board Members Present: Amy Adkins, Andrea Cornuelle, Sheryl Abercrombie, Ellis Blanton, Carol Scherbak, Rebecca Baker, Vicky Poplin, Cynthia Knapp
Board Members Absent: Anne Marie Brown
ExOfficio Members: Brian Judy, Vanessa Breeding
Guests: Jacklynn Darling

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 Minute	10:10am	
Approval of August Minutes	2 Minutes	Carol made a motion to approve the August meeting minutes with the amendment of the call to order time. Ellis seconded the motion. Sheryl called for a vote, the motion passed.	
Personnel Update Sheryl Abercrombie	2 Minutes	We have officially hired Vanessa Breeding as the Executive Director of the board. The board began paying Vanessa's salary as of Sept. 1, 2013. There was discussion on providing representation at the state meetings (KSNMT, KSRT). The board Discussed the importance of having board representation at each of these state meetings. Andrea made a motion to send Vanessa to the state society meetings (KSNMT, KSRT). Cynthia seconded the motion. Sheryl called for a vote from the board, the motion passed.	
Executive Director Update- Vanessa Breeding	15 Minutes		
Budget Update		FY 13 cash forward was $43,300.96 FY14 YTD estimated cash balance is $11,196.57 Current cash forward is $54,497.53	

AGENDA ITEM	Time	DISCUSSION	Action
Executive Director Orientation		Vanessa is working with the cabinet to obtain the necessary training specifically for EMARS and financial training. Vanessa and Sheryl met with Kelly Black from the finance office at the cabinet and discussed the above training needs.	
JRCERT Site Visit Jefferson Community College 10/3-4/2013		Vanessa shared with the board the upcoming JRCERT site visit at Jefferson Community College on October 3 & 4th. Vanessa has asked the board's approval to attend; the only expense to the board is travel which is approximately $100. Rebecca made a motion to send Vanessa to the site visit. Cynthia seconded the motion. There was discussion on what the previous process was on site visits. Sheryl called for a vote from the board, the motion passed.	
IT/Communications Update CDP Project Proposal		Vanessa had a conference call with John Russ from Kentucky Interactive and Marvin Barlow from the CDP in regards to the data dump from the CDP to Kentucky Interactive. CDP submitted a proposal to the board for the data dump. The total cost for the data dump would be $975.50. The board is interested in inviting John Russ from Kentucky Interactive back to further discuss the possibility of utilizing Kentucky Interactive as our IT provider. Vanessa will contact John and invite him to our next board meeting on Oct. 9th. Marvin Barlow from CDP asked Vanessa to ask the board if we would allow CDP to make a bid as our IT provider. Vanessa will ask him to provide a bid at our next board meeting on Oct. 9th.	

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Memorandum of Agreement Update Brian Judy	5 Minutes	Charlie Kendall who we were working with on the MOA has left the cabinet. Brian has not had any feedback from the lawyers that are now reviewing our proposed memorandum of agreement. Brian will follow up with the board when he has received information.	
Regulation Review by Board Members	60 Minutes	The board reviewed the current regulations for changes.	
Future meetings		**October 9**th- DCLC Room A available from 12:00 – 4:30pm **November 13**th- DCLC Room B from 9:00 am – 4:30 pm **December 11**th- DCLC Room A available from 9:00 am – 4:30 pm	
Meeting adjourned		16:10 pm	