

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**  
**August 13, 2014**  
**1:00 pm**

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1:00 pm – 4:30 pm

Board Members Present: Sheryl Abercrombie, Amy Adkins, Rebecca Baker, Ellis Blanton, Andrea Cornuelle, Cynthia Knapp, Carol Scherbak

Board Members Absent: Anne Marie Brown

ExOfficio Members: Vanessa Breeding, Brian Judy

Guests: Dewey Crawford, Robert Gresham

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute	Called to order at 1:11pm	
Approval of July Minutes	5 minutes	Ellis made a motion to approve the minutes as amended. Andrea seconded the motion. Motion passed.	
Approval of Board Travel and per diem	1 minute	Cynthia made a motion to approve board travel and per diem. Amy seconded. Motion passed.	
Committee Work Sessions	30 minutes		
Committee Reports	30 minutes	<p><b><u>Application Committee:</u></b>            1 application was reviewed for temporary license. The recommendation of the committee was to deny the application. Ellis seconded the motion. Motion passed.</p> <p><b><u>Education Committee:</u></b>            No Report</p>	

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		<p><b><u>Violations/Compliant Committee:</u></b>  14.07 A- Ongoing investigation  14.07 B- Ongoing investigation  14.09- Ongoing investigation  14.10- Ongoing investigation  14.11- Ongoing investigation  14.12- Ongoing Investigation  14.13 Ongoing Investigation</p> <p><b><u>Communications Committee:</u></b>  -Email was sent out to licensees with updated office address and contact information. The information will also be posted on the website.</p> <p>-Renewed position statement on self contained cabinet style x-ray systems. Cynthia made a motion to approve the position statement as amended and distribute to appropriate parties. Andrea seconded. Motion passed.  -The position statement will be distributed to radiology managers and will be posted on the website.</p>	<p>Vanessa will get the Position Statement posted on the website and distributed to the appropriate parties.</p>
<p>Board Chair Update  Sheryl Abercrombie</p>	<p>20  minutes</p>	<p>Reviewed logo options. Andrea made a motion to approve the first logo presented. Ellis seconded the motion. Motion passed.</p> <p>Sheryl will be traveling to Frankfort to work with the office on developing polices and the operations of the office.</p> <p>Sheryl will be performing a year end</p>	<p>Vanessa will work on getting the license cards and letterhead options. She will also work with getting an estimate on window signage for the office.</p> <p>Sheryl will work with Vanessa to develop policies and operations of the office.</p> <p>Sheryl will perform a year end evaluation for the</p>

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		evaluation for the executive director in the next couple of weeks.	executive director.
Executive Director Update Vanessa Breeding	20 minutes	<p>-The cabinet has made the following deposits to the board: 6/4/14- \$69,018.00 for FY 13 6/17/14- \$70,654.77 7/16/14- \$116,370.23 -Total transfer for FY 14 \$187,025.00 -Total transfer funds from the cabinet were \$256,043.00</p> <p>-Online renewals will not be available until after September.</p> <p>-Ky.Interactive will be providing training for website admins. Vanessa and Amy will be attending this training on August 26<sup>th</sup> at 9:00am.</p> <p>-Current legal fee balance is \$10,837.50 through the July 2014 billing. Cynthia made a motion to move forward with paying the balance in full by the next board meeting. Rebecca seconded. Motion passed.</p> <p>-New personnel contact for the board is Stephanie Carpenter. She will be processing Vanessa's payroll and the board compensations. She will provide training to Vanessa for processing board travel.</p> <p>-Andrea made a motion to authorize Vanessa to attend and represent the</p>	<p>Vanessa and Amy will attend the Ky.Interactive Web Admin training on August 26<sup>th</sup>.</p> <p>Vanessa will ensure the remaining balance is paid.</p> <p>Vanessa will be attending the ARRT Continuing Education meeting.</p>

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		<p>board at the ARRT meeting for continuing education process. And Joie will continue business of the office in Vanessa's absence. Carol seconded. Motion passed.</p> <p>-Andrea made a motion to pay Amy travel and per diem on August 26<sup>th</sup> for the website admin training. Cynthia seconded. Motion passed.</p>	
Brian Judy MOA/MOU	15 minutes	Sheryl and Brian are working with the cabinet to get an MOA/MOU in place.	
Regulations Review	1 hour	<p>Andrea made a motion to approve 201 KAR 46:015 Compensation as written without any revisions. Ellis seconded. Motion passed.</p> <p>Cynthia made a motion to approve 201 KAR 46:090 Complaint Process and Administrative Hearings as amended. Andrea seconded. Motion passed.</p> <p>Cynthia made a motion to withdraw the motion to approve 201 KAR 46:090 Compliant Process and Administrative Hearings. Andrea seconded. Motion passed.</p> <p>Cynthia made a motion to approve 201 KAR 46:0___ Temporary License Application for Medical Imaging Technologists, Advanced Imaging</p>	

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		<p>Professionals and Radiation Therapists as amended. Carol seconded. Motion passed.</p> <p>Cynthia made a motion to amend on 201 KAR 46:0___ Temporary License Application for Medical Imaging Professionals and Radiation Therapists with new revisions. Ellis seconded. Motion passed.</p> <p>Andrea made a motion to approve 201 KAR 46:020 Fees as amended. Rebecca seconded. Motion passed.</p> <p>Amy made a motion to send back 201 KAR 46:0___ Initial License Application and Renewal for Medical Imaging Technologists, Advanced Imaging Professionals and Radiation Therapists to the regulations committee. Cynthia seconded. Motion passed.</p>	
<b>Future meetings</b>		<b><u>September 10, 2014</u>- 42 Fountain Place, Frankfort</b> 1:00 pm – 4:30 pm	
<b>Meeting adjourned</b>		<p>Amy made a motion to adjourn. Carol seconded. Motion passed.</p> <p>Adjourned at 4:48 pm</p>	