

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

December 11, 2013

9:00 am

November 13th- DCLC Room A from
9:00 am – 4:30 pm

Board Members Present: Sheryl Abercrombie, Amy Adkins, Rebecca Baker, Ellis Blanton, Andrea Cornuelle, Cynthia Knapp, Vicky Poplin, Carol Sherbak

Board Members Absent: Anne Marie Brown

ExOfficio Members: Vanessa Breeding, Brian Judy

Guests: Barbara Burnham

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 Minute	Meeting called to order at 9:30 a.m.	
Approval of November Minutes	2 Minutes	Carol made a motion to approve the November meeting minutes. Ellis seconded the motion. Sheryl called for a vote, the motion passed.	
Update on Regulation Movement Letter Emergency Transfer Brian Judy	5 Minutes	Brian has submitted the regulations for emergency transfer to the LRC. He has not received any feedback as of today.	
Committee Work Sessions	30 minutes	The committees broke out and reviewed information pertinent to each committee. <u>Application Committee Report:</u> The application committee reviewed 1 application. The Committee recommended approval. The recommendation, seconded by Carol, carried. The individual approved was Tyra L. Thomas.	

AGENDA ITEM	Time	DISCUSSION	Action
		<p>Education Committee: The Education Committee reviewed 1 case which involved an email relative to the ability for NMTs to perform CT exams prior to ARRT certification. Currently, the regulations do not allow this, which is a hardship for those NMTs who need to perform diagnostic CT exams to be eligible to sit for the ARRT certification exam. The subcommittee also discussed the related issue of NMTs and radiographers performing PET/CT; these issues will need to be addressed when revising the regulations.</p> <p>A motion was made by the education committee to allow Vanessa to respond to the email explaining that the regulations currently do not address this issue and that the regulations are currently being revised. Individuals are encouraged to attend the meetings to contribute to the discussion. The recommendation seconded by Amy, motion carried.</p> <p>Compliant/Violations Report: Case 13-04 – A motion was made by the Complaint Committee to continue investigation. The recommendation, seconded by Andrea, motion carried.</p>	
Executive Director Update Vanessa Breeding	15 Minutes		
1) Budget Report		-FY13 ended with an estimated cash balance of \$43,300.96	

AGENDA ITEM	Time	DISCUSSION	Action
		<p>-Current FY14 YTD estimated cash balance is \$31,980.16</p> <p>-Sheryl made note to the board that the balance does not include Vanessa's salary. Vanessa will contact Kara Smotherman to have her add Vanessa's salary and benefits as an expense so it will reflect on the estimated cash balance.</p>	
2) Office Staff		<p>-Vanessa reported that she has a temporary temp worker that all she can do is open the mail, she has no computer access. Vanessa has spoke with the branch manager and there will be a meeting to address the issue as the board is still getting charged for the additional FTE.</p>	
3) Ex. Director Meeting		<p>-Vanessa will be attending the Executive Directors Meeting on December 12th at the Board of Social Work in Frankfort.</p>	
4) Travel		<p>-Vanessa was able to get the appropriate signatures for the travel. She has submitted travel for herself and 4 board members.</p> <p>-Vanessa was asked that the board submit travel on a monthly basis.</p>	
5) Data Dump/Website		<p>-Marvin Barlow has completed the data dump. Vanessa asked the board who the data dump should be submitted to. It was decided that the data dump would be submitted to Vanessa. Vanessa will also ensure that active and inactive are included in the data.</p> <p>-Marvin Barlow has inquired about the quote he submitted for computer/billing services for the board. In our last board meeting we discussed the price difference between our current cost and the quoted cost. Vanessa will contact Marvin to get an answer on the cost variance and what the differences in services would be with the new quote.</p>	

AGENDA ITEM	Time	DISCUSSION	Action
6) Notary Certificate		Vanessa has obtained her notary certificate and will be ordering the stamp and other items needed.	
MOU Brian Judy/David Spenard	15 minutes	Brian is waiting to hear back from David Spenard on the status of the MOU. Brian visited with David Spenard today and he anticipates a response from him by our meeting in January.	
Public Hearing Date for Filed Regulations Brian Judy Date set for January 31, 2014 Conference Suites A & B	10 minutes	The public hearing date is January 31, 2014. The announcement of the public hearing will be posted on the LRC website. Individuals must RSVP to the public hearing in advance. If there are no RSVP's, Brian will contact the LRC and let them know there were no RSVP's for the public hearing therefore it is cancelled.	
1:30 pm JRCERT Presentation on Programmatic Accreditation Barbara Burnham	30-45 minutes	Barbara Burnham from the Joint Review Committee on Education in Radiologic Technology provided a presentation on programmatic accreditation.	
St. Catharine College Follow-Up Discussion	30 Minutes	The board reviewed and discussed the presentation and information submitted by St. Catherine College regarding JRCERT programmatic accreditation. Andrea made a motion to permit Sheryl to write a formal letter to St. Catherine College (with legal counsel approval). This letter will provide the decision of the board to abide by the current regulation KAR 201 46:030 1(2)(b). The motion was seconded by Cynthia, Sheryl called for a vote, Carol Scherbak and Ellis Blanton abstained, board voted, motion passed.	
Regulation Review by Board Members	60 Minutes	The board reviewed regulations for revisions.	

AGENDA ITEM	Time	DISCUSSION	Action
Future meetings		January 8 th - Conference Suite A available from 10:00 am – 4:30 pm February 12 th - Conference Suite A available from 10:00 am – 4:30 pm	
Meeting adjourned		Adjourned at 4:15 PM	