

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

July 8, 2014

Minutes

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Cynthia Knapp, Carol Scherbak, Ellis Blanton, Rebecca Baker

Board Members Absent: Amy Adkins, Ann Marie Brown

Ex-Officio Members: Vanessa Breeding, Brian Judy

Guests: Dewey Crawford

AGENDA ITEM	DISCUSSION	ACTION
Call to Order	Sheryl Abercrombie called the meeting to order at 1:00 p.m.	
Approval of Minutes	Cynthia moved to approve the minutes as amended. Ellis seconded the motion. The minutes were approved as amended.	
Approval of Board travel and per diem	Cynthia moved to approve payment of travel expenses and per diem for the board members; Carol seconded the motion. The motion passed.	
Committee Reports	<p>Education Committee: No report</p> <p>Violations/Complaint Committee: Recommended closing 13.01 A; closing 13.02; and closing 14.06. Cynthia seconded the recommendations; the Board voted to approve.</p> <p>Applications Committee: 2 applications were reviewed; both require additional information.</p> <p>Regulations Committee: The committee met this morning and continues their work. regulations specific to temporary license, provisional license, application, violations, limited operator drafts have been reviewed and revised and are ready to send to the Board.</p> <p>Communication Committee: No Report</p>	<p>Amy and Andrea will work on an email to send out to update licensees and employer on change in phone number, address, email, etc.</p>

<p>Executive Director Update</p>	<p>Vanessa Breeding reported: Vanessa’s email has not been activated, but should happen by the first of next week. On-line license verification is not currently active; however, employers can contact Vanessa via phone. Cynthia suggested that temporary instructions be posted on our website relative to verification, instructing people contact the Board office directly.</p> <p><u>Budget:</u> The second fund transfer from the Cabinet was made to the Board the last week of June. We still expect to receive the balance from the Cabinet after the end-of-year figures have been finalized. Fiscal year 2013 and 2014 should then be resolved. The attorney fees are still outstanding.</p> <p><u>New Employee:</u> Joie Craig is a new temporary employee. She is hired full time and works 8:00 AM-4:30 PM.</p> <p>Vanessa has met with John Russ at Kentucky Interactive to discuss website; hoping to get the interactive site available soon.</p> <p><u>Files from lab:</u> Old paper files formerly stored at lab have probably been sent to archive, as they are no longer at the lab. The Cabinet should move the files as part of the MOA.</p> <p><u>Equipment Inspections:</u> An MOU will be developed to ensure that inspectors will verify active licenses.</p>	<p>Vanessa’s email will remain the same.</p> <p>Consistent financial report expected at August meeting. Vanessa will be training later in July; Kara will help with budget.</p> <p>Sheryl and Vanessa will discuss with Brian.</p>
<p>New Board Appointments</p>	<p>Vicki Poplin (LXMO member) has officially resigned from the Board; Sheryl received notification from the Governor’s office. Her position will not be filled prior to the end of October.</p> <p><u>New Board Applications:</u> The Governor’s office has</p>	

	received a number of applications; however, we do not know how many have been submitted. The Governor's office will identify the replacements, with a deadline of at least 60 days prior to November 1.	
Cabinet Specimen Device	Cynthia drafted a position statement based upon discussion from the July meeting. Following lengthy discussion, recommendations for minor revision/clarification were made; copies of vendor brochures should be linked to this position statement when posted on the Board website.	Cynthia will revise prior to submitting for vote on the final version at the August meeting.
Future Meetings	August 13, 1:00 – 4:30 p.m. 42 Fountain Place	
Meeting Adjourned	Sheryl adjourned the meeting at 2:50 p.m.	