

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY
March 11, 2015
Minutes

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Amy Adkins, Carol Scherbak, Betty Brown, Steve Wells, and Cynthia Knapp

Board Members Absent: Anne Marie Brown

ExOfficio Members: Vanessa Breeding and Ryan Halloran

Guests: Dewey Crawford and Ellis Blanton

AGENDA ITEM	DISCUSSION	Action
Call to order Sheryl Abercrombie	Meeting was called to order at 1:00 pm.	
Approval of February Minutes		A motion was made by Steve Wells to approve the February 11, 2015 minutes as amended. Seconded by Andrea Cornuelle, motion passed.
Approval of Board Travel and per diem		A motion was made Andrea Cornuelle to approve payment of travel and per diem expenses. Seconded by Steve Wells, motion passed.
Review of Office Personnel Time Records	Records were distributed for review.	
Committee Work Sessions	No committee work sessions.	
Committee Reports	<u>Education Committee</u> : No activity <u>Complaint/Violation Committee</u> : No activity <u>Applications Committee</u> : No activity <u>Communications Committee</u> : No activity <u>Regulations Revision Committee</u> : No activity	
Old Business	<u>APRN</u> : Pam Hagan and Nathan Goldman from the Board of Nursing will attend the April meeting to discuss the issue of APRN performing fluoroscopic	

AGENDA ITEM	DISCUSSION	Action
	<p>procedures.</p> <p><u>RCIS</u>: A letter was sent to Dr. Flaherty. No response at this time from him.</p> <p><u>New Board Member Training</u>: Geoff Dunn is setting up a meeting for new board member training.</p> <p><u>Establishment of Licensee Distribution List</u>: COT is working to create a distribution list for technologists' email addresses.</p> <p><u>Library and Archives</u>:</p> <p><u>Office Issues</u>:</p> <ul style="list-style-type: none"> a. <u>New employee</u> Andrea Kring has been hired and is doing a good job. b. <u>Employee Job Description- Vanessa</u> and Steve Wells to work on these. c. <u>Door installation, board room</u> Robin Antenucci has been contacted about the installation of a door off the conference. d. <u>Computer system delays and updates</u> A meeting was scheduled for March 5th and had to be re-scheduled due to the winter storm. e. <u>SOP's</u> Vanessa and Steve Wells to work on these. f. <u>Mail Processing Status</u> Mail is processed daily and turn-around time on renewals and new applications are 3 days or less. 	

AGENDA ITEM	DISCUSSION	Action
	<p>g. <u>Executive Director Productivity Report</u> Vanessa will complete this and have for the next board meeting.</p> <p><u>License Pathways from other states and ASRT/ARRT</u>: No discussion on this.</p> <p><u>MOA</u>: Brian to check on this.</p> <p><u>Review of Regulation Forms</u>: The Application Forms were reviewed.</p>	<p>Application Form 1. A motion was made by Andrea Cornuelle to approve Form 1 as amended. Seconded by Steve Wells, motion passed.</p> <p>Application Form 2. A motion was made by Andrea Cornuelle to approve Form 2 as amended. Seconded by Steve Wells, motion passed.</p> <p>Application Form 3. A motion was made by Cynthia Knapp to approve Form 3 as amended. Seconded by Carol Scherbak, motion passed.</p> <p>Application Form 4, 5 and 5-A were held for further development.</p> <p>Application Form 6. A motion was made by Cynthia Knapp to approve Form 6 as amended. Seconded by Betty Brown, motion passed.</p> <p>Application Form 7. A motion was made by Steve Wells to approve Form 7 as amended. Seconded by Cynthia Knapp, motion passed.</p> <p>Application Form 8. A motion was made by Betty Brown to approve Form 8 as amended. Seconded by Steve Wells, motion passed.</p> <p>Application Form 9. A motion was made by Steve Wells to approve Form 9 as amended. Seconded by Carol Scherbak, motion passed.</p>

AGENDA ITEM	DISCUSSION	Action
New Business	<u>Other?</u> No new business discussed.	
Executive Director Update Vanessa Breeding	<p><u>License Update:</u></p> <ul style="list-style-type: none"> a. New b. Renewal c. Late d. Follow-up to late license submissions <p><u>Related legislative activity:</u> There were no bills filed this session that would relate to this board.</p> <p><u>Budget:</u></p> <ul style="list-style-type: none"> a. Revenues b. Expenditures c. YTD Balance d. Outstanding Bills <p><u>Other:</u></p>	<p>License Update</p> <p>February New -43 ISC—9 Exams-10 Renewals -136 Online Renewals-146 Total Renewals 282</p> <p>Total Deposit \$19,420.00</p> <p>YTD account balance-- \$48,072.26</p> <p>Outstanding bills- Waiting on the February invoice from KY.Interactive.</p> <hr/>
Brian Judy - report	<p><u>Update on Submission Paperwork for LRC</u></p> <p>No report from Brian Judy.</p>	
Future meetings	<p>April 8, 2015</p> <p>KBMIRT 42 Fountain Place, Frankfort</p>	
Meeting adjourned	Meeting adjourned at 4:54 pm.	