

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

August 10, 2016

1:00 pm

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Amy Adkins, Betty Brown, Jacob Hack, Cynthia Knapp, Carol Scherbak, Steve Wells

Board Members Absent:

ExOfficio Members: Brian Judy, Elizabeth Morgan

Guests: Doyle Decker, Nick Busch

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute		Meeting was called to order at 1:12 pm.
Approval of June Minutes	2 minutes	Edit June minutes regarding the LXMO programs, change "accreditation" to "approval".	A motion to approve June minutes with amendment was made by Amy Adkins. Jacob Hack seconded motion. Motion passed.
Approval of Board Travel and per diem	1 minute		Steve Wells made a motion to approve Board travel and per diem pay. Amy Adkins seconded motion. Motion passed.
Review of Office Personnel Time Records	3 minutes	Board chair reviewed office timesheets and reported no issues.	
Committee Work Sessions			
Committee Reports	20 minutes	<u>Education Committee:</u> a. LXMO program: ISC program still in development phase <u>Complaint/Violation Committee:</u>	Andrea Cornuelle made a recommendation for the Regulations Committee to draft a LXMO Program Approval Application and develop a process for submission. Cynthia Knapp seconded recommendation. Recommendation passed. A recommendation was made by the committee to withdrawal the prior recommendation from the June board meeting for 16.07 and make a recommendation to summons the licensee in case 16.07 to appear before the complaints and violations committee due to failure to respond to the request. Andrea Cornuelle seconded recommendation. Recommendation passed. A recommendation was made by the committee to revoke the license in case 16.11 due to engaging in the practice of medical imaging while intoxicated and

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		<p data-bbox="667 570 982 602"><u>Applications Committee:</u></p> <p data-bbox="667 1208 1178 1240"><u>Communications Committee:</u> No report</p> <p data-bbox="667 1276 1100 1308"><u>Regulations Revision Committee:</u></p> <p data-bbox="667 1312 1192 1503">a. Update on KAR submission: The amended regulations were reviewed by the ARRS on July 14, 2016; no questions were identified by the ARRS during the meeting. Once the amended regulations are referred to</p>	<p data-bbox="1230 136 1919 532">for failure to comply with an order to appear before the committee. Betty Brown seconded recommendation. Recommendation passed. A recommendation was made by the committee to issue a 45 day suspension to 16.12. Carol Scherbak seconded recommendation. Recommendation passed. The committee made a recommendation to authorize the Executive Director to execute suspension letters once the appeal timeframe is exhausted and no appeal is received. Andrea Cornuelle seconded recommendation. Recommendation passed.</p> <p data-bbox="1230 570 1913 732">Cynthia Knapp made a recommendation to issue a letter denying the application for a second temporary license to Madison Brady. Andrea Cornuelle seconded recommendation. Recommendation passed.</p> <p data-bbox="1230 737 1913 899">Cynthia Knapp made a recommendation to issue a letter denying the application for a second temporary license to Priscilla Turner. Andrea Cornuelle seconded recommendation. Recommendation passed.</p> <p data-bbox="1230 904 1923 1170">Cynthia Knapp made a recommendation to approve the Radiation License applications for Nicole Szczotka, Tonetta Kyle, Ashley Burg, and Melissa McBath and defer review of application for Jakob Reikert and refer each of the aforementioned individuals to the Complaints/Violations committee for initiating complaint. Steve Wells seconded recommendation. Recommendation passed.</p>

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		<p>committee, the regulations can take up to one month to go in effect.</p> <p>b. Update from Kentucky Board of Nursing (KBN) and Cabinet for Health and Family Services- Radiation Health Branch (CHFS-RHB) regarding nurse handling radiopharmaceuticals: The KBN has referred the question to their Practice Committee, which meets in September. CHFS-RHB responded that the only instance in which their office condones an RN to inject radiopharmaceuticals is in the special case of SECT-IBI, which is an exam for the purpose of localizing a focus of epileptogenesis in affected patients. The requirements for this special case are extensive and must be approved and renewed annually. KBMIRT is awaiting additional information, since the exemption references an administrative regulation that is no longer in effect.</p> <p>c. Update KAR Fluoroscopy: At the request of KBN the board responded to questions pertaining to the definition of supervision as it relates to fluoroscopy. During the discussion, the board chair offered a summary of the meeting with the KBN, which was organized to discuss issues related to the KBN Connection Newsletter. In the meeting with KBN the topic of supervision and fluoroscopy was discussed. KBMIRT representatives voiced concerns about educational standards of APRN to supervise medical imaging technologists and</p>	

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		<p>radiation therapists as well as the confusion created for healthcare providers in the clinical setting as the opinions of KBN and KBMIRT are in conflict.</p> <p>Also related to the fluoroscopy legislation, Senator John Schickel's office called to invite the board to attend the Interim Joint Committee on Licensing and Occupations meeting scheduled for September 9, 2016 to discuss issues brought up by HB 296 in the 2016 legislative session. The board was requested to notify interested parties about the meeting.</p> <p>d. Opinion regarding PET/CT data reformats. The committee received information that a vendor had informed a technologist that the CT images obtained for attenuation correction during a PET/CT could be reformatted into images that are diagnostic. The Board members discussed that a CNMT or RT(N) would not be able to obtain diagnostic CT images unless they have a Provisional CT Training license or are credentialed to perform diagnostic CTs.</p> <p>e. A request was received for a position statement on whether a Radiologic Technologist can perform fluoroscopy during a barium swallow study with a Radiologist indirectly supervising. The committee drafted a response to the inquirer and drafted a position statement. Both documents were reviewed by the board.</p>	<p>A recommendation was made by the committee to send a letter to the vendor to clarify the scope of practice for a CNMT related to reformatting CT images. The recommendation was not seconded and; therefore, did not come to a vote.</p> <p>The committee made a recommendation to send a letter in response to the inquirer stating the board's position. Steve Wells seconded the recommendation. Recommendation passed.</p> <p>The committee made a recommendation to post the position statement on the website, to include any amendments suggested by legal counsel. Cynthia Knapp seconded the recommendation. Recommendation passed.</p>

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Old Business	15 minutes	<u>Office Issues:</u> a. Review of discipline codes and function with regards to renewal b. FAQ list <u>Other:</u> a. Meeting with KBN regarding KBN Connect Letter: discussed during committee reports.	a. The ability to add new discipline codes to the Radiation License is now live. The Provisional Training licenses are being set up as a second license rather than a secondary discipline in the back office to aid in the renewal notifications being generated at the correct intervals. The option to print your Radiation license at any time is now available on the website, accessed by a log in/password. Communication regarding this new website feature will be e-mailed to licensees. b. FAQ list continues to be updated as needed.
Executive Director Update	5 minutes	<u>License Update:</u> JUNE: a. New: 89 b. Renewal: 292 c. ISC:3 d. Late: 1 e. Follow-up to late license submissions: discussed in committee JULY: f. New: 38 g. Renewal: 320 h. ISC: 2 i. Late: 2 j. Follow-up to late license submissions: discussed in committee <u>Related legislative activity:</u> none <u>Budget:</u> Budget reports for June and July were presented and reviewed by the board. a.Revenues b.Expenditures c.YTD Balance d. Outstanding Bills <u>Other:</u> a. Dress Code Policy: The Personnel	

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		<p>Cabinet requested a copy of the dress code policy from all state agencies. New dress code policy was presented to the board for review.</p> <p>b. Root Cause Analysis IT Issues: An issue with the online renewal process occurred on June 30; this was the same issue that occurred on May 31. Individuals attempting to renew online were unable to complete the renewal process. The fix that was implemented prior to close of business on June 30 allowed the renewal process to be completed; however, did not update the expiration date. Executive Director and Office Assistant manually updated the licensee's records until the issue was fully resolved on July 6. A root cause analysis was requested and reviewed by the board. The issue did not reoccur on July 31.</p> <p>c. Request for Travel RCEEM Meeting: The ARRT 2016 CE Consensus meeting will be held October 28, 2016. The ARRT funds all expenses for one representative to attend. The board discussed the need for the Executive Director to report any significant changes that are discussed at the meeting and assure that the office is properly staffed.</p> <p>d. NPDB update: The board has been registered with the National Practitioners Data Base and will begin reporting any disciplinary action taken by the board. This information will be shared with licensees on the website as well as</p>	<p>Cynthia Knapp made a motion to approve the dress code. Jacob Hack seconded motion. Motion approved.</p> <p>Cynthia Knapp made the recommendation to request a root cause analysis for any and all IT related issues. Betty Brown seconded the recommendation. Recommendation passed.</p> <p>Steve Wells made a motion to approve the Executive Director's travel to the ARRT 2016 CE Consensus meeting in October. Andrea Cornuelle seconded the motion. Motion passed.</p>

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		through e-mail.	
New Business		Materials related to the Kentucky Employee's Charitable Campaign (KECC) were distributed to members of the board.	
Future meetings		September 14, 2016 <i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 42 Fountain Place, Frankfort</i>	
Meeting adjourned			Motion to adjourn was made by Carol Scherbak. Steve Wells seconded the motion. Meeting adjourned at 3:30pm.