

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY
October 14, 2015
Minutes

Board Members Present: Sheryl Abercrombie, Amy Adkins, Andrea Cornuelle, Carol Scherbak, Betty Brown, Steve Wells, Cynthia Knapp, Jacob Hack, and Acena Beck

Board Members Absent:

ExOfficio Members: Brian Judy, Elizabeth Morgan

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute		Called to order at 1:05 PM
Swear in of New Board Member	2 minutes		Acena Beck sworn in as Member at Large
Approval of September Minutes	2 minutes		Carol Scherbak made motion to approve minutes. Seconded by Steve Wells. Motion passed. Minutes approved.
Approval of Board Travel and per diem	1 minute		Motion to approve made by Steve Wells. Seconded by Carol Scherbak.
Introduction of New Executive Director	3 minutes		Elizabeth Morgan was introduced to the board.
Review of Office Personnel Time Records	3 minutes	Records were reviewed prior to the board meeting by the Chair. The hours have been within budget for the prior month. No issues to report.	
Committee Work Sessions	30 minutes		
Committee Reports	20 minutes	<p><u>Education Committee:</u> JRCERT documents were reviewed. Nothing to report.</p> <p><u>Complaint/Violation Committee:</u> Nothing to report.</p> <p><u>Applications Committee:</u> The committee received one letter of inquiry from a student preparing to enroll in a LXMO program.</p>	Executive Director to draft and send letter with comments from board after legal review.

AGENDA ITEM	Time	DISCUSSION	Action
		<p>Recommendation made to accept final order from application agreement.</p> <p><u>Communications Committee:</u> Recommendation made to accept announcements that were drafted concerning regulation update and appointment of new Executive Director.</p> <p><u>Regulations Revision Committee:</u> Board representatives; Sheryl Abercrombie, Carol Scherbak and Brain Judy (Legal Counsel) met with Representative Marzian and a delegation opposing the regulation revisions. The opposing delegation consisted of Ellis Blanton, Dewey Crawford, and Dawn McNeil (KSRT).</p>	<p>Recommendation accepted.</p> <p>An amendment was phrased by those in opposition to the amendment and drafted by KBMIRT legal counsel specifically stating the following: <u>2) Notwithstanding subsection (1)(f) of this section if a student enters a program not under probation, and the majority of the education program is completed under the accreditation required under 201 KAR 46:030, then the board may waive the accreditation standard as long as the graduate passes the American Registry of Radiologic Technologists (ARRT) examination on the first attempt.</u></p> <p>Additionally, an agreement was reached to not pursue the issue of individuals seeking employment from outside the state who had not graduated from a JRCERT accredited program as there had only been eight denials in three years. In the same time period 84 individuals who had graduated from a JRCERT program had not been able to secure jobs within the field. Rep. Marzian indicated that data could continue to be monitored on this and re-visited if/when volume warranted it.</p> <p>Rep. Marzian made the Administrative Regulatory Review Sub-committee aware of the work the board had done regarding these regulations. She praised the board for their professionalism and greatly assisted in moving these regulations through committee.</p>

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Old Business	15 minutes	<p><u>New Board Member Training:</u> Those board members who attended training felt that this instruction was very beneficial. Recommended that the Executive Director attend when training is offered again. All documents distributed during training were sent to Executive Director</p> <p><u>Office Issues:</u></p> <ul style="list-style-type: none"> a. <u>Employee Job Description</u> b. <u>SOP's</u> Cynthia continues to work on these and will forward to Elizabeth. c. <u>Website Maintenance</u> Amy worked with Erin from Ky. Interactive. Some testing on changes has been requested. d. <u>COT Charges</u> The website that specifies these charges has been forwarded to Elizabeth. e. <u>Transition Plan</u> Elizabeth continues her onboarding requirements 	<p>Tabled.</p> <p>Board specified that correcting the expiration date on license renewal card to reflect the birth month of the licensee rather than the date licensee renewed as top priority for production problem. Preparing electronic system to incorporate regulation updates is top priority for new work. Regulation committee to review and outline requirements for renewal of license and identify how each requirement will be met, specifically regarding ARRT certification.</p>
Monthly Update	5 minutes	<p><u>License Update:</u></p> <ul style="list-style-type: none"> a. New b. Renewal c. ISC d. Late e. Follow-up to late license submissions <p><u>Related legislative activity:</u></p> <p><u>Budget:</u></p> <ul style="list-style-type: none"> a.Revenues b.Expenditures c.YTD Balance 	<p>Nothing to report.</p> <p>Tabled. eMARS upgrade has eliminated ability to use reports. State budget office will be contacted to see if they can assist in locating and/or providing reports in interim.</p>

AGENDA ITEM	Time	DISCUSSION	Action
		d. Outstanding Bills <u>Other:</u>	
New Business		<u>Continuing Education Approval Program</u>	Education committee to meet after board meeting.
Future meetings		November 4 , 2015 <i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 42 Fountain Place, Frankfort</i>	The Nov. 4 th meeting will be a special meeting.
Meeting adjourned		Steve made a motion to adjourn. Carol seconded. Meeting adjourned.	