

Applying for the Reinstatement of Your Kentucky Radiation License:

1. Download [Reinstatement Application](#) (if license has been expired for less than 12 months)
2. Complete application, assure that each question is answered, each section is complete and that the application is signed and dated. Mail complete application to address listed at top of application; or email as PDF attachment to kbmirt@ky.gov .
3. Submit with application:
 - Proof of current ARRT or NMTCB certification; an official verification from the organization. Please include the certification number.
 - [KBMIRT Form 8](#) that documents twenty-four (24) hours of approved continuing education; this form should document the continuing education that you submitted for your most recently completed CE Biennium.
 - Check or money order written to Kentucky State Treasurer for the renewal & reinstatement fees (\$150 total); or you may pay the fees via the Licensee Portal.
4. A few reminders to avoid delays in processing:
 - **IF YOUR NAME IS DIFFERENT** on any of the information you submit, include legal documentation of the reason for name change (i.e. marriage license/certificate, divorce decree, legal name change document, etc)
 - **DO NOT** staple application documents, if mailing
 - **ONLY** submit documents that are printed single side on 8 ½ x 11 paper, not front/back, if mailing
 - **PLEASE** submit documents in a large manila envelope, avoiding folding documents, if mailing
 - **DO NOT** fold each paper individually, if mailing
 - **ASSURE** your form of payment (check or money order) is included, if mailing
5. Once a complete application is received by KBMIRT office, processing may take up to two (2) weeks, although, in certain circumstances, processing can take longer. Applications are processed in the order in which they are received; there is no process for expediting an application.

THE SUBMISSION OF AN APPLICATION TO PRACTICE MEDICAL IMAGING OR RADIATION THERAPY IN KENTUCKY DOES NOT AUTHORIZE YOU TO PRACTICE; YOU MUST HOLD A CURRENT AND ACTIVE RADIATION LICENSE PRIOR TO PRACTICING MEDICAL IMAGING OR RADIATION THERAPY IN ACCORDANCE WITH [KRS CHAPTER 311B](#).