

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**July 11, 2018**

**1:00 pm**

Board Members Present: Amy Adkins, Betty Brown, Jacob Hack, Karen Leek, Carol Scherbak, Jaime Warren, Steve Wells, Sharon Whitaker

Board Members Absent: Melanie Marrs

ExOfficio Members: Elizabeth Morgan, Ryan Halloran

Guests: Dewey Crawford, KSRT; Robert Gresham, RHB; Carson Kerr, PPC

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:31 pm
Approval of June Minutes	2 minutes		A motion to approved June minutes was made by Carol Scherbak. Sharon Whitaker seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Steve Wells made a motion to approve board travel and per diem. Carol Scherbak seconded. Motion passed.
Review of Office Personnel Time Records	3 minutes		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<p><u>Education Committee:</u></p> <p>a. Designation of funds for scholarships: ongoing</p> <p>b. Limited Scope Exam Passing Score: After review of data, the committee reported that the passing score for the exam should remain unchanged.</p>	<p>The education committee reviewed two accreditation agencies, the Accrediting Bureau of Health Education Schools (ABHES) and the Northwest Commission on Colleges and Universities (NWCCU). Neither of the agencies meet the provisions set forth in 201 KAR 46:030, Section 1 (3) which provides the opportunity to evaluate other accreditation agencies that specifically evaluate imaging or radiation therapy programs based upon equivalent standards to JRCERT or JRCNMT. Both of the accrediting agencies reviewed are institutional accreditors, not programmatic. Therefore, the committee recommends that the board deny the request to recognize ABHES and NWCCU as</p>

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		<p><u>Complaint/Violation Committee:</u></p>	<p>equivalent to JRCERT or JRCNMT and further recommend follow up correspondence to the individuals that made the inquiry to the board. Betty Brown seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to approve the Agreed Order in case 17.06A for an individual that worked without a license to enter a payment plan for the civil penalty. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to dismiss case 17.35 as the facts alleged in this matter do not constitute any apparent violation of law. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day suspension, retroactively apply 20 days to date of cease &amp; desist, and a \$1500 civil penalty in case 18.02 for an individual that worked without a valid license. Betty Brown seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 10-day suspension and a \$500 civil penalty in case 18.08 for an individual that worked without a valid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 5-day suspension and a \$200 civil penalty in case 18.19 for an individual that worked without a valid license. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.20 for an individual that worked without a valid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to dismiss case 18.21 as the facts alleged in this matter do not constitute any apparent</p>

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		<p data-bbox="680 505 995 532"><u>Applications Committee:</u></p> <p data-bbox="680 1040 1188 1068"><u>Communications Committee:</u> No report</p> <p data-bbox="680 1109 1115 1136"><u>Regulations Revision Committee:</u></p> <p data-bbox="680 1143 1100 1235">a. Licensing of medical imaging professions utilizing non-ionizing radiation: ongoing</p> <p data-bbox="680 1242 1192 1471">b. Since the Independent Study Course was removed from the administrative regulations, KRS 311B.120 (5) must also be removed. Shan Dutta, board counsel, is working on this and will provide further information when available.</p>	<p data-bbox="1228 136 1923 228">violation of law and issue a refund of errant fees assessed. Betty Brown seconded. Recommendation passed.</p> <p data-bbox="1228 235 1850 431">The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.22 for an individual that worked without a valid license. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1228 505 1919 667">The applications committee made a recommendation to approve the initial license applications for Morgan Aldridge, Maranda Benefield, Maura Turner, and Cara Gardner. Steve Wells seconded. Recommendation passed.</p> <p data-bbox="1228 673 1923 836">The applications committee made a recommendation to deny the initial license application for Jennifer Walker, as the individual does not meet requirements for licensure. Sharon Whitaker seconded. Recommendation passed.</p> <p data-bbox="1228 842 1892 1005">The applications committee made a recommendation to pass the review of the renewal application for case 18.18 until the committee is provided with further information. Sharon Whitaker seconded. Recommendation passed.</p>

AGENDA ITEM	Time	DISCUSSION	Action
Old Business	15 minutes	<p><u>MOA with CHFS for Inspections</u>            Board chair and Executive Director met with Robert Gresham, Radiation Health Supervisor, regarding the MOA. During the discussion, it was determined that additional information would need to be provided to CHFS before an MOA would be approved. Discussion surrounding the additional information ensued. Once a final version of deliverables are drafted, the information will be shared with the board for review.</p>	
Executive Director Update	5 minutes	<p><u>License Update: June</u></p> <ul style="list-style-type: none"> <li>a. New: 41</li> <li>b. Renewal: 563</li> <li>c. ISC: 1</li> <li>d. Late: 5</li> <li>e. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity: None</u></p> <p><u>Budget: Report for June distributed</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul> <p><u>Other:</u></p> <ul style="list-style-type: none"> <li>a. Record Retention Schedule Review: ongoing</li> </ul>	
<b>New Business</b>			
<b>Future meetings</b>		<p>August 8, 2018  <i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>125 Holmes Street, First Floor Conference Room</b></i></p>	
<b>Meeting adjourned</b>			<p>Steve Wells made a motion to adjourn meeting. Carol Scherbak seconded. Meeting adjourned at 2:17pm.</p>