

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**October 11, 2017**

**1:00 pm**

Board Members Present: Amy Adkins, Betty Brown, Jacob Hack, Karen Leek, Carol Scherbak, Jaime Warren, Steven Wells, Sharon Whitaker

Board Members Absent:

ExOfficio Members: Brian Judy, Elizabeth Morgan

Guests:

| AGENDA ITEM                             | Time       | DISCUSSION  | Action   |
|---|------------|---|--|
| Call to order                           | 1 minute   |   | Meeting was called to order at 1:26 pm.  |
| Approval of September Minutes           | 2 minutes  |   | A motion to approve the September minutes was made by Karen Leek. Jacob Hack seconded motion. Motion passed.   |
| Approval of Board Travel and per diem   | 1 minute   |   | Steve Wells made a motion to approve Board travel and per diem pay. Carol Scherbak seconded motion. Motion passed.   |
| Review of Office Personnel Time Records | 3 minutes  |   | The office timesheets were reviewed and approved by board chair. No issues to report.  |
| Committee Reports                       | 20 minutes | <p><u>Education Committee:</u> No report</p> <p><u>Complaint/Violation Committee:</u></p> | <p>The complaints/violations committee made a recommendation to approve the Agreed Order for the suspension served in case 16.30A. Betty Brown seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to enter into an Agreed Order for a payment plan for the civil penalty in case 16.31A. Jaime Warren seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to initiate a complaint in case 16.31D for unlicensed practice. Jaime Warren seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to enter into an Agreed Order for a payment plan for the civil penalty in case 17.06A. Karen Leek seconded. Recommendation passed.</p> |

| AGENDA ITEM | Time | DISCUSSION | Action   |
|-------------|------|------------|--|
|             |      |            | <p>The complaints/violations committee made a recommendation to enter into an Agreed Order to credit 10 days of the individual's suspension as time served and a payment plan for the civil penalty in case 17.11. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to initiate a complaint against the individuals at the facility for unlicensed practice in case 17.12. Betty Brown seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to issue a 45-day suspension and \$1,500 civil penalty in case 17.15 for working with an invalid license more than thirty days. Betty Brown seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to initiate a complaint against the individuals at the facility in case 17.17 for unlicensed practice. Karen Leek seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to open an investigation in case 17.21. Jaime Warren seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to open an investigation in case 17.22. Jaime Warren seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to initiate a complaint in case 17.25B for unlicensed practice. Jaime Warren seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 17.26 for an individual that worked with an invalid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaints/violations committee made a recommendation to initiate a complaint in case 17.27 for unlicensed practice. Betty Brown seconded.</p> |

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|---------------------------|------------|--|--|
|                           |            | <p><u>Applications Committee:</u></p> <p><u>Communications Committee:</u> No report.</p> <p><u>Regulations Revision Committee:</u></p> <ul style="list-style-type: none"> <li>a. Update on amendments to 201 KAR 46:081 and new administrative regulation for administrative subpoenas: ongoing</li> <li>b. The committee received an inquiry as to whether a LXMO can take x-rays if a physician is not in the building. The answer is no, a LXMO must be supervised by a physician.</li> </ul> | <p>Recommendation passed.</p> <p>The applications committee reviewed the applications for the following individuals and made the recommendation to approve 14 applications: Rachel Gardner, Annesia Stoltz, Eulah Madden, Kayla Kennedy, Kristin Charron, Stephanie Chagolia, Magen Cortes, Muhammad Keratah, Kimo Logan, Ashley Wisser, Denise Bromm, Amanda Byrd, Morgen Noland, and Katie Spooner. Steve Wells seconded. Recommendation passed.</p> |
| Old Business              | 15 minutes | <p><u>Reorganization Updates:</u> No updates.</p> <p><u>Office Move Updates:</u> Construction has begun on the new office. The expectation is that the project will be completed by the end of October.</p>  |  |
| Executive Director Update | 5 minutes  | <p><u>License Update:</u> September</p> <ul style="list-style-type: none"> <li>a. New: 40</li> <li>b. Renewal: 571</li> <li>c. ISC: 4</li> <li>d. Late: 3</li> <li>e. Follow-up to late license submissions: in committee</li> </ul>   |  |

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|--------------------------|------|---|---|
|                          |      | <p><u>Related legislative activity:</u> None</p> <p><u>Budget: Report for August was distributed</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul> <p><u>Other:</u></p> <ul style="list-style-type: none"> <li>a. Record Retention Schedule Review: ongoing</li> <li>b. Administrative Assistant: ongoing</li> <li>c. ARRT CE Consensus Meeting: Executive Director will attend the meeting on October 20.</li> </ul> |   |
| <b>New Business</b>      |      |   |   |
| <b>Future meetings</b>   |      | <p>November 8, 2017</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>42 Fountain Place, Frankfort</b></i></p>   |   |
| <b>Meeting adjourned</b> |      |   | <p>Steve Wells made a motion to adjourn meeting. Betty Brown seconded. Meeting adjourned at 2:30pm.</p> |