

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**  
**December 12, 2018**  
**1:00 pm**

Board Members Present: Amy Adkins, Doyle Decker, Jacob Hack, Ryan Hamilton, William Lay, Karen Leek, Melanie Marris

Board Members Absent: Jaime Warren, Sharon Whitaker

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests: Joseph Fawns and Leah Spears, Public Protection Cabinet

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:00pm.
Approval of November Minutes	2 minutes		A motion to approve November minutes was made by Karen Leek. Doyle Decker seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Melanie Marris made a motion to approve board travel and per diem. Ryan Hamilton seconded. Motion passed.
Review of Office Personnel Time Records	3 minutes		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<u>Education Committee:</u> a. Designation of funds for scholarships: ongoing	<p>The education committee reviewed the Higher Learning Commission to determine if the accreditor is equivalent to the JRCERT or JRCNMT. 201 KAR 46:030, Section 1(3) sets forth provisions for the accreditation of educational programs, and allows the board to evaluate other accrediting agencies that specifically evaluate the imaging or radiation therapy program based upon equivalent standards to JRCERT and JRCNMT. The Higher Learning Commission offers institutional accreditation and does not specifically evaluate the imaging or radiation therapy program; therefore, the committee recommends that the board deny the request to recognize The Higher Learning Commission as equivalent to JRCERT or JRCNMT and further recommend correspondence to the individual that made the inquiry to the board. Melanie Marris seconded recommendation. Recommendation passed.</p> <p>The education committee made a recommendation to recognize Zap IT Medical as a board-approved</p>

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		<p><u>Complaint/Violation Committee:</u></p>	<p>educational program for limited x-ray machine operators, contingent on the program creating requirements for the minimum number of competency exams the student must complete during clinical training and that the program hire a radiologic technologist to provide onsite clinical training. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to approve the Agreed Order for a payment plan for the repayment of a civil penalty in case 17.16. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to dismiss case 17.28, as the facts alleged in this matter do not constitute any apparent violation of law. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 26-day suspension, retroactively apply 18 days as time served, and a \$1,300 civil penalty in case 18.29 for an individual that worked without a valid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to dismiss case 18.31, as the facts alleged in this matter do not constitute any apparent violation of law. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day suspension and a \$1,500 civil penalty in case 18.33 for an individual that worked without a valid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day suspension and a \$1,500 civil penalty in case 18.35 for an individual that worked without a valid license. Doyle Decker seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to open an investigation in case</p>

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		<p><u>Applications Committee:</u></p> <p><u>Communications Committee:</u> A newsletter announcing new board appointments was emailed to licensees recently.</p> <p><u>Regulations Revision Committee:</u> a. Licensing of medical imaging professions utilizing non-ionizing radiation: ongoing</p>	<p>18.36. Ryan Hamilton seconded. Recommendation passed. The complaint/violation committee made a recommendation to open an investigation in case 18.37. Karen Leek seconded. Recommendation passed. The complaint/violation committee made a recommendation to initiate a complaint in case 18.39. Doyle Decker seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the applications for Jonathan McIntosh and Jacob Biller. Ryan Hamilton seconded. Recommendation passed. The applications committee made a recommendation to refund the duplicate renewal fee incurred by Anita Cox due to an issue with the online renewal application. Karen Leek seconded. Recommendation passed.</p>
Old Business	15 minutes	<u>MOA with CHFS for Inspections</u> Board counsel provided draft MOA for review. Final draft will be presented at January meeting for board approval.	
Executive Director Update	5 minutes	<u>License Update:</u> November a. New: 27 b. Renewal: 592 c. ISC: 0	

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		<p>d. Late: 2 e. Follow-up to late license submissions: in committee</p> <p><u>Related legislative activity:</u> A proposed bill for the reorganization of occupational and professional licensing boards was shared with board members. Joseph Fawns, PPC, answered questions from board members regarding the proposed bill.</p> <p><u>Budget: November report distributed</u></p> <p>a. Revenue b. Expenditures c. YTD Balance d. Outstanding Bills</p> <p><u>Other:</u> Further details about the application process for the board to continue recognition by ARRT as a SLA (State Licensing Agency) were shared with the board. The requirements from ARRT will require change in policy; however, the application process is not due until 2021.</p>	
<b>New Business</b>		<p><u>Meeting Schedule for 2019</u> The 2019 meeting schedule was discussed.</p> <p><u>MOA with Kentucky Higher Education Assistance Authority (KHEAA)</u> Board counsel presented information about the proposed MOA from KHEAA</p>	<p>Jacob Hack made a motion for the board to continue to meet on the second Wednesday of each month at 1:00pm in the first floor conference room at 125 Holmes Street in Frankfort with committee meetings in the morning prior to the full board meeting. Melanie Marrs seconded. Recommendation passed.</p>

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		<p>and provided information about how other licensing boards are handling the MOA and requirements of KRS 164.772.</p>	<p>Melanie Marrs made a motion to draft an MOA with KHEAA with similar language drafted by other licensing boards and authorize Executive Director and board counsel to work on a final draft. Ryan Hamilton seconded. Recommendation passed.</p> <p>Jacob Hack made a motion to go into executive session in accordance with KRS 61.810 (1)(f) to discuss a personnel matter. Karen Leek seconded. Motion passed. The board went into executive session at 2:33pm.</p> <p>William Lay made a motion for the board to return to open session. Jacob Hack seconded. Motion passed. The board reconvened at 2:35pm.</p> <p>Melanie Marrs made a motion to approve sick leave for the board's administrative assistant. Karen Leek seconded. Motion passed.</p>
<b>Future meetings</b>		<p>January 9, 2018</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 125 Holmes Street, First Floor Conference Room</i></p>	<p>Board members were reminded that election for 2019 board chair and vice chair will occur at the January meeting. Nominations should be submitted to Executive Director prior to the next meeting.</p>
<b>Meeting adjourned</b>			<p>Ryan Hamilton made a motion to adjourn meeting. Jacob Hack seconded. Meeting adjourned at 2:36pm.</p>